

# Walton County School District

Name of Applicant \_\_\_\_\_ Social Security # (last 4 digits) \_\_\_\_\_  
 Applying for Position as \_\_\_\_\_  
 (Please state subject area if teacher)

Dear \_\_\_\_\_,

I have applied for a position in the Walton County School District. Please complete the form below as a service to me and my potential employer. By my signature, I authorize release of any pertinent information you may have regarding my abilities and/or performance. I waive my right to access to this form.

\_\_\_\_\_  
 Signature of Applicant

Please check in the appropriate column for appraisal:

**TEACHER APPLICANTS ONLY**

Not Observed	Superior	Good	Average	Description	Fair	Poor
				Knowledge of Subject		
				Skill in Instructing		
				Classroom Management		

**ALL APPLICANTS**

				Character		
				Professional Appearance		
				Punctuality & Attendance		
				Professional Attitude		
				Leadership Ability		
				Use of English		
				Cooperation		
				Relates well with school age children		

In what capacity and how long have you known this applicant?

Dates: From \_\_\_\_\_ To \_\_\_\_\_ Would you employ applicant in such a position? \_\_\_\_ Yes \_\_\_\_ No  
 Do you know of any reason why we should not employ this person? \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_  
 Official Position \_\_\_\_\_ Phone Number \_\_\_\_\_  
 Current Place of Employment \_\_\_\_\_  
 Comments: \_\_\_\_\_

**Human Resources  
 200 Double Springs Church Road  
 Monroe, GA 30656  
 FAX# 770-266-4415**