

Policy Level: BOARD POLICY	Descriptor Code: BCBI / KCA	Rescinds Code:
Descriptor Term: PUBLIC PARTICIPATION IN BOARD MEETINGS	Effective Date: May 8, 2007	

Meetings of the Board of Education are held to conduct the affairs and business of the school system. Although these meetings are not meetings of the public, the public is invited to attend all meetings and members of the public are invited to address the Board at appropriate times and in accordance with procedures established by the Board or the Superintendent.

All presentations by the public to the Board are to be brief, clear and to the point, with the topic of the presentation being submitted in writing using a Visitor Comment Form which is available on the web site or at the Board office. Presentations are intended for the Board to hear comments or concerns without taking action. Unless an extension of time is granted, the presentation may not exceed three minutes. Time cannot be shared or passed to other citizens.

Citizens may make reports, requests, or register concerns to the Board when it meets in regular session provided the citizen fills out a Visitor Comment Form and submits it to the Superintendent's office no later than noon on Monday before the regularly scheduled Board meeting in order to ensure the Chain of Command has been followed per Board Policy CD. The Board will not consider or act on complaints that have not been explored at the appropriate administrative level or if the appropriate chain has not been attempted. Any item added to the agenda after the initial release of the agenda on Saturday morning will be eligible for visitor comments. A Visitor Comment Form regarding any added agenda item must be submitted to the Board Clerk prior to the start of the Board meeting.

The Board chairperson, or other presiding officer, shall be responsible for calling on all speakers, for maintaining order, for adhering to the time limits set, and has the authority to terminate the remarks of any individual when he/she does not adhere to the rules and guidelines established. Criticism of school system personnel is not appropriate at public meetings.

When acknowledged by the Board chairperson, or other presiding officer, a speaker shall give his or her name and the group, if any, that he or she is representing. Groups will be urged to designate a spokesperson. The individual should speak to the Board, not the audience. The topic should be the same as the one on the Visitor Comment Form. No profane and/or vulgar language or personal abuse against any person will be permitted.